

## **Bag Inserts**

## **Deadlines:**

<b>Due Date</b>	Task	File Type	Where to Submit	Upload Instructions
December 1, 2023	Artwork due to AGA for approval	PDF Insert must be 8.5" x 11" and can be double sided.	Email to Chloe Stein (cstein@gastro .org)	Please send the artwork as an attachment.
December 1, 2023 - January 12, 2024	Create your virtual conference bag insert	Online	You will receive an email from our vendor inviting you to create your insert.	
December 26, 2023 – January 18, 2024	Send 1,500 printed inserts to Advanced Warehouse	Printed Insert Insert must be 8.5" x 11" and can be double sided.		Use the shipping label provided by Show Management.  Email tracking information to Chloe Stein (cstein@gastro.org)

## **Contacts:**

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